

C O L L E G E O F
SAINT MARY

GIFT IN-KIND ACCEPTANCE FORM

Required Donor Information

(Please Print)

Primary Name

Secondary Name

Address

City

State

Zip

Home Phone

Cell Phone

Email

Other Email

Donor Affiliation with College of Saint Mary *(Check all that apply.)*

- | | | | |
|---------------------------------|--|-------------------------------------|---------------------------------|
| <input type="checkbox"/> Alumni | <input type="checkbox"/> Faculty/Staff | <input type="checkbox"/> Corporate | <input type="checkbox"/> Estate |
| <input type="checkbox"/> Friend | <input type="checkbox"/> Parent | <input type="checkbox"/> Foundation | <input type="checkbox"/> Other |

Gift Information *(Description, Title, Artist, Etc.)*

Items/Property Donated

Description, Title, Artist, Etc.

Estimated Value

Estimated value is for insurance purposes. CSM is not permitted to value a gift for tax purposes. If the value of the gift is \$5,000 or more, the donor must obtain an independent appraisal and provide a copy to the College.

- No Gift Restriction Gift Restriction

Certification of Requesting Party *(To be completed by donor/donor's representative.)*

I (we) desire to transfer the above items/property as a gift to the College of Saint Mary. I (we) do hereby irrevocably assign, transfer, and give all my (our) right, title, and interest in the above described items/property to CSM. To the best of my (our) knowledge the items/property is/are fit for intended use, in good operating condition and, if properly operated, will not cause danger or damage to College property or personnel.

I (we) warrant that I (we) have complete and clear title to the Gift in Kind and the authority to make the gift. I (we) am (are) aware that acceptance and disposition of donations are governed by the policies of the College of Saint Mary without approval by me (us).

Primary Signature

Date

Secondary Signature

Date

This receipt acknowledges that the donor made a charitable contribution to the College of Saint Mary. In accordance with the requirements outlined in section 171(f)(8) of the IRS code, no goods or services were given in consideration of the gift. Please retain this acknowledgment in your files to substantiate your charitable gift to the IRS.

Revised October 2025